

**FORM to use Church Equipment/Appliances/Dishes/Utensil/Mugs/cups etc**

<b>Name of Ministry/Group</b>			
<b>Name of Event/Function</b>			
<b>Date of Usage: From</b>		<b>To</b>	

ITEMS	PART 1			PART 2		
	STOCK	BORROWED	SIGNATURE	RETURNED	DAMAGE/LOSS	SIGNATURE
Mugs	179					
Plastic cups	150					
Dinner Spoons	180					
Dinner Forks	60					
Teaspoons	134					
Desert forks (small)	90					
16" round plates (white)	15					
13" round tray (white)	5					
12" round tray (white)	5					
13" serving plate (orange)	1					
12" serving plate (orange)	12					
9" serving dish (white)	2					
9" lunch/dinner plates	52					
Rice cookers	2					
Thermal pots: 5L	1					
6L	1					
Electric Kettle	1					
Water Boilers	2					
Rice Cooker	1					
Rice Warmer	1					
Tea cups & sauces (for Guests)	17 sets					
Hook-on Dish drying rack	4					
Storage boxes	8					